

**Cumberland Township Board of Supervisors  
Minutes of the January 4, 2012 Reorganization Meeting**

The meeting was called to order at 4:00 p.m. Present were all Supervisors: Mr. David Waybright, Mr. Thomas Shealer, Mrs. Barbara Underwood, Mr. Steve Toddes and Mr. Al Ferranto, Manager Ben Thomas, Jr. Assistant Secretary Carol Merryman and Police Chief Don Boehs. Visitors present were: Carolyn Greaney, Dale Molina and Don Sangirardi. The meeting was recorded.

Mrs. Underwood made a motion seconded by Mr. Shealer and carried to appoint Mr. Thomas Acting Chair.

Mr. Thomas asked for a nomination for Chair. Mr. Waybright nominated Mrs. Underwood for Chair. There were no other nominations. Mr. Shealer made a motion to close the nominations seconded by Mr. Toddes and carried. Mr. Thomas asked the secretary to cast the ballot nominating Barbara Underwood as Chairperson to the Board of Supervisors for 2012.

Chairperson Underwood presided over the rest of the meeting.

Mr. Shealer made a motion seconded by Mr. Ferranto and carried to appoint Mr. Waybright Vice-Chair.

Mr. Waybright made a motion seconded by Mr. Toddes and carried to reappoint Mr. Shealer Secretary/Treasurer.

Mr. Shealer made a motion seconded by Mr. Waybright and carried to reappoint Mr. Ben Thomas, Jr. Township Manager.

Mr. Waybright made a motion seconded by Mr. Toddes and carried to reappoint Mrs. Merryman Assistant Secretary/Treasurer.

Mr. Waybright made a motion seconded by Mr. Toddes and carried to reappoint Mr. Shealer Superintendent of Roads.

Mr. Shealer made a motion seconded by Mr. Waybright and carried to reappoint Mr. Donald Boehs Chief of Police.

Mr. Waybright made a motion seconded by Mr. Shealer and carried to reappoint Mr. William Naugle Zoning Officer and Building/Code Inspector.

Mr. Shealer made a motion seconded by Mr. Waybright and carried to reappoint KPI Technology Township Engineer.

Mr. Waybright made a motion seconded by Mr. Toddes and carried to reappoint Salzmann Hughes, P.C., and Township Solicitor.

Mr. Waybright made a motion seconded by Mr. Shealer and carried to reappoint Mr. Chester G. Schultz Solicitor for the Zoning Hearing Board.

Mr. Waybright made a motion seconded by Mr. Shealer and carried to reappoint Mr. Gil Picarelli Sewage Enforcement Officer.

Mr. Waybright made a motion seconded by Mr. Shealer and carried to reappoint Mr. Dominic Picarelli Back-up Sewage Enforcement Officer.

Mr. Waybright made a motion seconded by Mr. Shealer and carried to reappoint Mrs. Donna Maring Per Capita Tax Collector.

Mr. Shealer made a motion seconded by Mr. Waybright and carried to appoint York Adams Tax Bureau as collector of Earned Income and Local Services Taxes.

Mr. Shealer made a motion seconded by Mr. Waybright and carried to appoint Cumberland Township as Admission Tax collector.

Mr. Waybright made a motion seconded by Mr. Shealer and carried to reappoint Mr. Ron Bower Chairman of Vacancy Board.

Mr. Waybright made a motion seconded by Mr. Shealer and carried to reappoint Mr. Ken Kuntz Emergency Management Coordinator.

Mr. Toddes made a motion seconded by Mr. Waybright and carried to reappoint Officer Steve Higgs Deputy Emergency Management Coordinator.

Mr. Shealer made a motion seconded by Mr. Waybright and carried to hold the regular meeting on the 4<sup>th</sup> Tuesday of each month January through November and the December meeting on December 18, 2012 at 7:00 p.m. and to set workshop dates for the Thursday preceding the 2<sup>nd</sup> and 4<sup>th</sup> Tuesday at 8:30 a.m. or the 2<sup>nd</sup> Thursday of each month at 8:30 a.m. The motion did not carry. Mr. Ferranto stated that he would like all meetings to be held at night so residents who work can attend. After some discussion; Mr. Waybright made a motion to have the regular meeting on the fourth Tuesday of each month January through November and December 18, 2012 at 7:00 p.m. and the first workshop on the Thursday preceding the 2<sup>nd</sup> Tuesday at 7:00 p.m. (if needed) and the second workshop on the Thursday preceding the 4<sup>th</sup> Tuesday at 8:30 a.m. seconded by Mr. Toddes and carried.

Mr. Shealer made a motion seconded by Mr. Waybright and carried to retain ACNB Bank as depositor for the Township's funds.

Mr. Waybright made a motion seconded by Mr. Toddes and carried to bond the Manager, Treasurer, and Assistant Treasurer for 1,100,000.00 for each.

Mr. Waybright made a motion seconded by Mr. Shealer to authorize Supervisors and appropriate staff to attend the Pennsylvania State Association of Township Supervisors (PSATS) Annual Educational Conference May 6 – 9, 2012. Mr. Ferranto asked for the cost of the conference. Mr. Thomas reported that it is \$140.00 for early registration.

Mr. Waybright made a motion seconded by Mr. Shealer and carried to reappoint Barry Stone and Dennis Hickethier to four-year terms on the Planning Commission ending 12/31/2015.

Mr. Waybright made a motion seconded by Mr. Shealer and carried to appoint Bobby Rohrbaugh to the Zoning Hearing Board for a three-year term expiring 12/31/2014.

Mr. Waybright made a motion seconded by Mr. Toddes and carried to reappoint Rich Redding to Cumberland Township Authority for a five-year term expiring 12/31/2016. Mr. Waybright also made a

motion to appoint Mr. Shealer to finish Randy Phiel's two-year term expiring 12/31/2013 with the understanding that he may be on the payroll in his capacity as Roadmaster during some of the Authority's meetings held during the day seconded by Mr. Toddes and carried.

Mr. Waybright made a motion seconded by Mr. Toddes and carried to appoint Mr. Shealer to the Historical Architectural Review Board (HARB) for a five-year term expiring 12/31/2016.

Mr. Shealer made a motion seconded by Mr. Ferranto and carried to reappoint the Park and Rec Committee as it stands including: David Waybright, Dewaine Finkenbinder, Tom Beauchat, James Paddock, Steve Toddes and Sarah Weigle of Adams County Office of Planning and Development.

Mr. Waybright made a motion seconded by Mr. Shealer and carried to appoint Mr. Ben Thomas, Jr. as the representative to the York Adams Tax Bureau Tax Collection Committee. Mr. Shealer made a motion seconded by Mr. Toddes and carried to appoint Mr. Ferranto as the alternate representative to the York Adams Tax Bureau Tax Collection Committee.

Mr. Waybright made a motion seconded by Mr. Toddes and carried to appoint Mr. Ferranto as the Township's representative on the 150<sup>th</sup> Anniversary Committee. Mr. Shealer made a motion seconded by Mr. Waybright and carried to appoint Mr. Toddes as the alternate representative on the 150<sup>th</sup> Anniversary Committee.

Committees were formed as follows:

**FINANCE – Mr. Shealer and Mrs. Underwood** – Mr. Waybright made a motion to appoint Mr. Shealer to the Finance Committee seconded by Toddes and carried. Mr. Shealer made a motion seconded by Mr. Waybright and carried to appoint Mrs. Underwood to the Finance Committee.

**ECONOMIC DEVELOPMENT – Mr. Ferranto and Mrs. Underwood** – Mr. Shealer made a motion to appoint Mr. Ferranto to the Economic Development Committee seconded by Mr. Waybright and carried. Mr. Shealer made a motion to appoint Mrs. Underwood to the Economic Development Committee seconded by Mr. Waybright and carried.

**PUBLIC SAFETY – Mrs. Underwood and Mr. Waybright** – Mr. Shealer made a motion seconded by Mr. Toddes and carried to appoint Mrs. Underwood and Mr. Waybright to the Public Safety Committee.

**HIGHWAY ADMINISTRATION - Mr. Shealer and Mr. Waybright** – Mr. Ferranto made a motion seconded by Mr. Toddes and carried to appoint Mr. Shealer and Mr. Waybright to the Highway Administration Committee.

**PARK AND RECREATION - Mr. Waybright and Mr. Toddes** – Mr. Shealer made a motion seconded by Mr. Ferranto and carried to reappoint Mr. Waybright and appoint Mr. Toddes to the Park and Recreation committee.

**PERSONNEL - Mr. Toddes and Mrs. Underwood** – Mr. Shealer made a motion seconded by Mr. Waybright and carried to appoint Mr. Toddes and Mrs. Underwood to the Personnel Committee.

**COG REPRESENTATIVE AND ALTERNATE** – Mr. Shealer made a motion to appoint Mr. Ferranto, Mrs. Underwood and Mr. Thomas as representatives to the Adams County Council of Governments seconded by Mr. Toddes and carried.

**GMA REPRESENTATIVE AND ALTERNATE** – Mr. Waybright made a motion to appoint Mr. Ferranto to attend GMA's meetings and Mr. Shealer as the alternate seconded by Mr. Toddes and carried.

Mr. Ferranto stated that he would like the opportunity to read the Actuarial Valuation before voting on the Resolution and Mr. Thomas recommended an amendment to the wording. Mr. Waybright made a motion seconded by Mr. Shealer and carried to table the following Resolution:

**RESOLUTION 12-01 (TABLED)**

**A RESOLUTION ELIMINATING EMPLOYEE CONTRIBUTIONS TO THE POLICE PENSION PLAN FOR 2012**

BE IT RESOLVED AND ENACTED by the Authority of Cumberland Township, Adams County, Commonwealth of Pennsylvania, by the Board of Supervisors, it is hereby resolved and enacted as follows:

The conditions required by Act 600 allowing for the elimination of employee contributions to the Police Pension Plan have been met;

\*\* The condition of the plan is such that contributions may be reduced, or eliminated, as evidenced by an actuarial study;

\*\* Municipal contributions will not be required to keep the fund actuarially sound;

\*\* The governing body of the Municipality eliminates contributions on an annual basis.

Mr. Waybright made a motion seconded by Mr. Ferranto and carried to adopt the following Resolution:

**RESOLUTION 12-02**

**A RESOLUTION APPOINTING THE CHIEF ADMINISTRATIVE OFFICER OF THE MUNICIPAL PENSION PLANS FOR CUMBERLAND TOWNSHIP**

We appoint Ben Thomas, Jr. as the Administrative Officer for the Police and Non-Uniformed Pension Plans of Cumberland Township.

ENACTED AND ORDAINED THIS 3RD DAY OF JANUARY, 2012 BY THE BOARD OF SUPERVISORS OF CUMBERLAND TOWNSHIP.

/SGN/ STEVE TODDES

/SGN/ THOMAS D. SHEALER

/SGN/ AL FERRANTO

/SGN/ DAVID P. WAYBRIGHT

/SGN/ BARBARA H. UNDERWOOD

CERTIFIED TO BE A TRUE COPY OF CUMBERLAND TOWNSHIP RESOLUTION APPOINTING CHIEF ADMINISTRATIVE OFFICER FOR MUNICIPAL PENSION PLAN RESOLUTION ADOPTED BY THE BOARD OF SUPERVISORS ON JANUARY 3, 2012.

/SGN/ CAROL A. MERRYMAN, ASSISTANT SECRETARY

Mr. Ferranto made a motion to adopt Resolution 2012-03 seconded by Mr. Shealer and carried.

**RESOLUTION 2012-03**

**RESOLUTION FOR AMENDING THE FEES AND SERVICES**

Mr. Waybright made a motion to adopt Resolution 2012-04 seconded by Mr. Ferranto and carried.

**RESOLUTION 2012-04**

**RESOLUTION AMENDING THE SUBDIVISION AND LAND DEVELOPMENT FEE SCHEDULE**

Mr. Waybright made a motion to adopt Resolution 2012-05 seconded by Mr. Shealer and carried.

**RESOLUTION 2012-05**

**RESOLUTION REAFFIRMING THE STORMWATER MANAGEMENT FEE SCHEDULE**

Mr. Shealer made a motion seconded by Mr. Waybright and carried to adopt Resolution 2012-06.

**RESOLUTION 2012-06**

**ETHICS GUIDELINES AND OPERATIONAL RULES FOR THE CUMBERLAND TOWNSHIP BOARD OF SUPERVISORS**

The Board voted to approve Supervisors and appropriate staff attending the Pennsylvania State Association of Township Supervisors (PSATS) Annual Educational Conference on May 6 – 9, 2012.

Being no further business, the meeting was adjourned at 5:03 p.m. by motion of Mr. Shealer seconded by Mr. Waybright and carried.

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Carol A. Merryman, Asst. Secretary

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